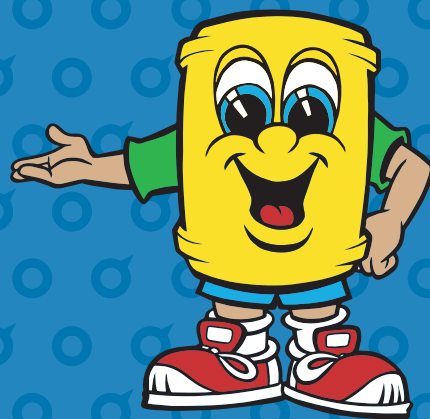


# KIDS' BGMC MISSIONS TRIPS



**MOBILIZING KIDS FOR  
OUTREACH & MISSIONS**

***Be a part of  
something  
bigger!***



by Rebecca Garrett



# Table of Contents

---

<b>Why Outreach/Missions Trips for Kids?</b> .....	<b>3</b>
<b>Buidling Your Ministry Team</b> .....	<b>4</b>
Team Recommendations.....	4
Training Kids for Ministry.....	4
Training Your Leaders.....	5
Training for the Whole Team .....	6
<b>Financial Preparations</b> .....	<b>6</b>
<b>Taking Your Team on the Road</b> .....	<b>7</b>
What is Needed from the Missions Team Leaders .....	7
What is Needed from the Host Church/Ministry .....	7
What is Needed from the Local Leadership—Host Pastor/Ministry.....	7
Potential Missions Trips Locations .....	7
<b>Planning Your Ministry Events and Outreaches</b> .....	<b>8</b>
Community Connections .....	8
Before the Event .....	8
During the Event .....	9
After the Event.....	9
<b>Planning Service Projects</b> .....	<b>9</b>
Sample Service Project Ideas .....	10
<b>Outreach Events</b> .....	<b>11</b>
Planning and Preparation .....	11
<b>Outreach Options</b> .....	<b>12</b>
<b>Timeline</b> .....	<b>13</b>
<b>Additional Tips from the Author</b> .....	<b>14</b>
<b>Sample Student Application</b> .....	<b>15</b>
<b>Sample Staff Application</b> .....	<b>17</b>

# Missions Handbook

---

This *Missions Handbook* is a practical tool to help churches mobilize their kids to be active in missions work locally, as well as stateside missions trips to spread the gospel of Jesus Christ! This is the Great Commission!

Use this handbook as a tool to help you think through all the details involved in planning missions outreaches and events. Remember that involving kids in missions work is the primary focus. Start small and build and grow your team. You will see God do amazing things in and through the lives of every kid involved.

## Why Outreach/Missions Trips for Kids?

### For the Kids:

Scripture has no age requirement when it comes to spreading the “Good News” of Jesus. Involving kids in outreach and missions work lays a foundation that will be instilled in them for the rest of their lives. As a church, it is our responsibility to partner with parents to help train kids and teach them strong Christian habits. Participating in missions giving and missions work is a Christian value every believer needs to be doing. Plus, if given the opportunity, kids are AMAZING and will rise to the challenge, making a huge impact in our world.

### For the Local Church:

Involving kids in outreach and missions work builds the body of Christ. Training and growing a strong team will help empower the local church to accomplish its purpose, whether that be home or away. Plus, kids working hard will inspire adults to work hard. It will allow families to minister together and grow spiritually together.

### For the Outreach/Mission:

This will allow the unsaved to see that the church cares about them and loves them. The lost will be given the opportunity to meet Jesus and begin a lifelong journey with Him. It will also provide a BIG blessing for the ministry you partner with, giving hands and feet to accomplish the work God is calling His church to do.

### ***So how do I begin helping the kids in our church put feet to their faith?***

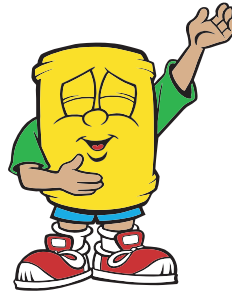
First, it is important to teach what the Bible says about missions. In the Assemblies of God, we have an incredible tool that will help teach these principles: BGMC (Boys and Girls Missionary Challenge). Using the BGMC curriculum will provide a place to start that will help lay the foundation of why missions work is so important.

**NOTE: For safety reasons, the Assemblies of God World Missions department does not advocate or encourage kids going on overseas missions trips.**

©2018 by AG Healthy Church, 1445 N. Boonville Ave., Springfield, MO 65802. All rights reserved. Permission to reproduce and adapt lesson components for exclusive use in the church. Any other use requires written permission.

## BGMC Believes!

1. We can **PRAY** for the lost and the missionaries.
2. We can **GIVE** money to help reach the lost.
3. We can **GO** and share Jesus in our world.



## Building Your Ministry Team

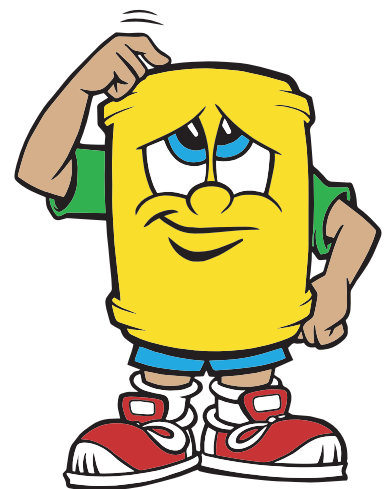
*(This applies for both local or stateside travel missions ministry.)*

### Team Recommendations

- ◆ Team size can vary. You can do many of these suggestions with small teams of 5-10 people or as many as 30-40. Start with what you have and build and grow.
- ◆ Ages: fourth to sixth grade is suggested. For **local** outreaches, younger kids can be included.
  - ◇ As for stateside trips, it is recommended to only include younger kids if parents are also participating.
- ◆ Have an application process.
  - ◇ This will help to have better control of the team and to deal with kids who may not be ready.
  - ◇ Application should include:
    - Permission to participate
    - Authorization for medical needs
    - Insurance information
    - Permission for pictures and video usage
    - See the **Student Application Sample** at the end of this manual
- ◆ Have a covenant for students to sign. It is a privilege to be on this team. Hold each person accountable.

### Training Kids for Ministry

- ◆ Develop them to be disciples.
  - ◇ Hold them accountable and regularly check up on them.
  - ◇ Give weekly and monthly assignments, such as:
    - Memorize Scripture
    - Keep a prayer journal
    - Read the Bible
    - Have times of worship
- ◆ Have regular meetings for teaching and training.
  - ◇ Topics for teaching:
    - What is ministry?
    - Why are we doing an outreach or missions trip?



- Who am I as a minister of Christ?
  - How to share my faith with others
  - How to share my testimony
  - How to prepare a short sermon
- ◆ Practice presentations for ministry.
- ◇ Presenting with excellence is important. It shows that students have taken the time to prepare and care for those being ministered to.
  - ◇ Presentations can include:
    - Human videos
    - Dance
    - Puppets
    - Drama
    - Singing
    - And more
  - ◇ Resources for finding presentations:
    - Be creative and involve creative youth and adults
    - Search YouTube.com



- Always get a parent's permission for everything a kid might be involved in.
- Obtain signed medical releases.
- Always comply with the same guidelines school districts utilize for outings and trips.

## Training Your Leaders

- ◆ You cannot do this alone! It is imperative to develop a team that loves working with kids and has a heart for outreach and missions.
- ◆ Adults should go through the same process as the students: Application and Covenant
  - ◇ See the **Leader Application Sample** at the end of this manual.
  - ◇ IMPORTANT: Make sure you have completed a thorough background check on all adults participating. This should already be common practice for your church.
    - Resource: [ReducingTheRisk.org](http://ReducingTheRisk.org)
- ◆ Develop your leaders to be disciples. Hold them accountable. Make sure they are growing in their relationship with the Lord.
- ◆ Allow the adult leaders to help with the development of the program. They may think of something you have not.

## Training for the Whole Team

- ◆ Mutual respect of all team members is essential. Kids need to respect the leaders, and the leaders need to respect the kids. Everyone needs to be valued as an important team member.
- ◆ Create team-building times to help everyone work well together.
- ◆ Everyone needs to work hard and be willing to do whatever is needed. The students need to work. They need to be involved in every way, not just ministry presentations. You'll find that kids will rise to the challenge.

## Financial Preparations

Evangelism requires money! Multiple items need to be considered and figured into the budget.

1. **Transportation:** How will you travel? Church vans or bus? What will the cost of gas be?
2. **Meals:** Who will be preparing the meals? Do you have access to a kitchen? What will it cost to eat out? How much money do you need for meals?
3. **Housing:** What is the cost for housing?

It is recommended that you NOT stay with families that have been provided for you when partnering with a church or ministry. Instead we recommend that you house your team in college dorms, church campgrounds, or hotels. Even though churches and ministries have good intentions, you MUST think of the kids' safety and well being first. You don't know these families or the conditions of their homes, and your kids need to get good sleep.

4. **Budget:** Figure in the basics first: transportation, meals, and housing.

✧ Then you need to figure the extras, such as:

- Team t-shirts?
- Ministry supplies?
- Renting a trailer?
- Supplies for service projects?
- Supplies for outreach?
- Playtime cost?

✧ Unexpected extras? Once you have all of these items figured out, you can set your per-person cost for the trip.

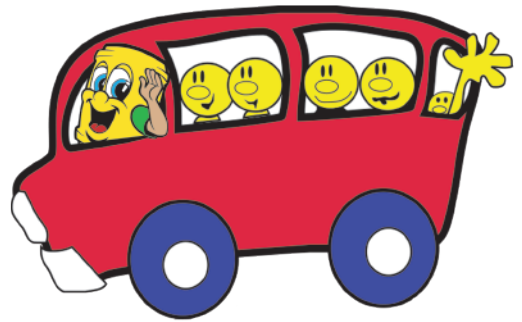
5. **Raising Support:** Will you be helping your team raise money for the trip? Will you hold fund-raisers? Will the team members send support letters? Will the church help cover the cost? Can we get supply donations? Take all these questions into account and make a plan.





## Taking your team on the road

There are churches and ministries all over the United States that could use help and encouragement in reaching their communities. Consider taking a team of kids and leaders on the road to help another community and ministry. Here are a few additional basic tips in planning a road trip.



### What is Needed from the Missions Team Leaders

The Missions Team Leadership will serve as the admissions board for team member applicants and in an advisory and support capacity to the host pastor/ministry. The Missions Team Leadership will be responsible for:

- ◆ Onsite consultation and leadership assistance
- ◆ Supervision, care, and transportation of missions team
- ◆ Ministry training and inspirational onsite services for missions team in partnership with the host pastor/ministry
- ◆ Assist local ministry with running and servicing all outreach ministry efforts, including setup, cleanup, and anything else that is needed
- ◆ Provide oversight and supervision for missions team while participating in all service projects
- ◆ Securing housing and meals for the missions team

### What is Needed from the Host Church/Ministry

- ◆ Use of the ministry facility
- ◆ A clear list of expectations per the use of facility
- ◆ Access to onsite kitchen for preparing meals
- ◆ Access to cleaning supplies
- ◆ Use of sanctuary/classrooms for special team services, meetings, and preparations (sound equipment, piano, etc.)

### What is Needed from the Local Leadership—Host Pastor/Ministry

The role of the host pastor/ministry is crucial to the success of any missions trip endeavours. The host pastor/ministry is the primary contact to the local community and knows what will be most effective in reaching the people in that area. In order to best utilize the Missions Team, the local leadership needs to prepare and plan well for the team's arrival.

### Potential Missions Trip Locations

- ◆ Indian reservations
- ◆ Boys' & girls' homes
- ◆ Inner-city work
- ◆ Orphanages
- ◆ Church plants
- ◆ Small churches

## Planning Your Ministry Events and Outreaches

Suggestions for ministry planning: The list below contains topics that need to be planned with the church/ministry you are partnering with. These are items that need to take place **before** the missions team arrives on site. Be sure to communicate well with those you will be serving.

- ◆ Have a clear plan of what you and the local leadership want to have the team help with for the week/day.
- ◆ Recruit a team from within your local church/ministry to partner with the student/missions team.
- ◆ Determine site locations for all outreach endeavors. Once you decide on the best locations, secure permits as appropriate.
- ◆ Meet with city officials and community leaders to build excitement and support. Ask if they would want to partner with ministry events or if they have service projects that the team can assist with.
- ◆ Recruit other local churches/organizations to participate in helping to host any outreaches.
- ◆ Identify probable donors for equipment and services and begin making contact.
- ◆ Organize service projects to be done by the Missions Team along with members from the ministry. All work should be done in the name of the church/ministry as a witness to the community.
- ◆ Facilitate marketing efforts to ensure that the events, programs, and outreach times are well advertised.
- ◆ Have a **STRONG** follow-up plan to connect with families and individuals who attended any of the ministry events.

## Community Connections

Making connections between the community and the local church is one of the primary purposes of ministry outreach. It is important to remember that outreaches are more than a one-time event. Rather, they are an opportunity for evangelism and connecting with the community in a positive way. The effects of this can and should last long after the event is over.

Important community connections include:

- ◆ Individuals and organizations with whom you partner in order to facilitate the event
- ◆ Individuals and families who come in contact with the team throughout the event

**It is imperative that community connections be approached intentionally and prayerfully. Here is a breakdown that should help the church/ministry make the most of community connections:**

### Before the Event

- ◆ Connect with and work with other local churches to gain support, help, and community enthusiasm.
- ◆ Connect with local government officials and business people. Businesses might be able to provide services and materials for outreaches. Government officials can help advertise, build community support, and facilitate site logistics if using a public space. Other community resources include the sheriff's department, D.A.R.E program, Department of Jobs and Family Services, etc.



- ◆ Find and identify specific needs within your community and its populace.
- ◆ Plan and organize service projects that will meet the needs in your community and can be accomplished by the missions team.
- ◆ Seek individuals and organizations that can donate their services.
- ◆ Build a strong prayer team that is dedicated to praying over the event in the months and weeks beforehand.
- ◆ ADVERTISE! ADVERTISE! ADVERTISE!
- ◆ Have monthly meetings with your leadership team.

## During the Event

- ◆ Support team leaders as they make the final arrangements for the outreach.
- ◆ Be present, accessible, and flexible as the events unfold.
- ◆ Continue to advertise (newspapers, radio, local news, etc).
- ◆ During the outreaches, it is imperative that the host pastor and members of the host congregation be visible and welcoming to those attending. It is important that they see and connect with the community during this time.
- ◆ Be preparing for strong follow-up after the event.



## After the Event

- ◆ Keep your prayer team active! Continue to pray for all who were touched and ministered to.
- ◆ FOLLOW-UP! FOLLOW-UP! FOLLOW-UP!
- ◆ Make sure the church is ready to love and train new disciples.
- ◆ Show appreciation to the local donors and services who made the events a success. Suggestions include: sending a card/letter, post a thank you ad in the local newspaper, make personal phone calls, offer advertising at the event, have an appreciation banquet, etc.

## Planning Service Projects

Every community has different needs. It is important to identify the immediate needs, contact the appropriate people, and organize both the small-scale service projects as well as the full day of community service. As a team leader, make sure all supplies are available to complete the jobs.

There are two approaches that are utilized for service projects:

- ◆ Small-service projects can be done in a few hours by a smaller group of kids and leaders. Ideas include sending a small group to visit residents at a nursing home, providing basic lawn care, serving at a Salvation Army, etc.
- ◆ A full day or larger-scale service project can be accomplished by a larger group of kids and leaders. For example, working with Parks and Recreation, etc.

## Sample Service Project Ideas

This is not a comprehensive list but is provided as a sampling of ideas that may or may not work in your community.

- ◆ Working in a soup kitchen
- ◆ Painting various facilities in your community (parks, community shelters, etc).
- ◆ Cleanup in community areas
- ◆ Lawn care
- ◆ Working at a clothing bank
- ◆ Volunteering at a Salvation Army
- ◆ Volunteering at a Boys & Girls Club
- ◆ Painting over graffiti
- ◆ Serving at a food pantry
- ◆ Handing out water bottles in a public place, particularly if it's expected to be hot
- ◆ Planting trees
- ◆ Game day at a nursing home or helping with other planned activities
- ◆ Handing out ice cream/snow cones in a public space
- ◆ Making balloon animals & face painting in a park
- ◆ Organizing local ball games
- ◆ Hosting a movie in the park
- ◆ Performing human videos in a public space
- ◆ Reverse garage sale: Everything is FREE! This is great in low-income areas.
- ◆ Neighborhood cleanups
- ◆ Volunteer for local fairs, festivals, and events. Helping with setup and cleanup.
- ◆ Participate in parades, such as creating a float
- ◆ Free car wash
- ◆ Contact the local Parks & Recreation department to see if they have projects you can help with.



## Outreach Events

The purpose of an outreach event is to reach the local community with the gospel of Christ, connect them with the local church, and meet some of their basic needs. The specifics of each outreach are different depending on the needs of the local community, but here are some basic steps to get the planning process started:

### Planning and Preparation

#### ◆ Partners

Make the event a Kingdom Event not a church event. Contact other churches and Christian organizations in your area to partner with. This will increase your workforce and your resources.

#### ◆ Location

Find several locations that might work as outreach sites. A good site will have plenty of dry level ground and be functional for tent setup. A site that can be enclosed with temporary fencing (or one that already has permanent boundaries) is preferable to a site that is open to the public on many sides. Specific points of entrance are preferable. This helps with registration and being able to have GOOD follow-up after the event.

Once the site has been determined, you will need to secure the appropriate permits. It will also be helpful if the site is available for setup the day BEFORE the outreach.

#### ◆ Supplies

Begin contacting individuals, churches, and businesses that might be able to donate tables, chairs, tents, sound equipment, grills, and other basic supplies for the outreach day.

#### ◆ Logistics

Ensure that the location has adequate electricity, restrooms, trash facilities, etc. Contact the appropriate city departments to ensure that roads are closed if necessary. Ensure that adequate parking is secured. Identify any restrictions that the location might have.

#### ◆ Advertising

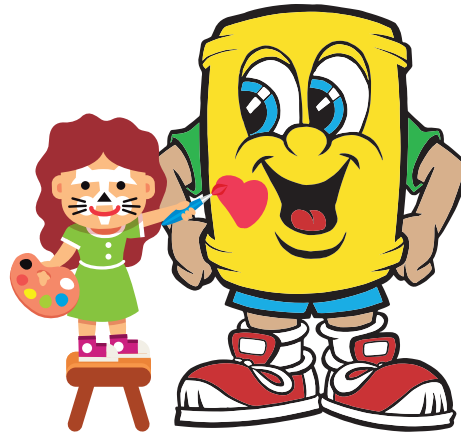
For an event to be successful, it needs to be well advertised. Create flyers and posters for distribution. Organize teams of people to distribute flyers in targeted areas. ADVERTISE! ADVERTISE! ADVERTISE! Options include radio, newspapers, billboards, direct mail, schools, grocery stores, and discount stores.

#### ◆ Services

Begin thinking about the community's needs. The outreach will be most successful when tailored to the specific needs of the community. A typical outreach has several different areas of ministry and services. Begin connecting with local service options early to plan an effective and meaningful event. It may be necessary to delegate each area of service to a specific team leader who can contact organizations and businesses that may be able to donate time, services, and resources to specific areas of ministry.

## Outreach options include, but are not limited to:

- ◆ Ministry areas: Live music, human videos, puppets, testimonies, presentations
- ◆ Kids area
  - ◇ Inflatables
  - ◇ Dunk tank
  - ◇ Carnival games
  - ◇ Petting zoo
  - ◇ Face painting/water tattoos
  - ◇ Arts & crafts
  - ◇ Nail painting
  - ◇ Pony rides
- ◆ Corn-hole tournament
- ◆ Free concessions
  - ◇ Cotton candy
  - ◇ Popcorn
  - ◇ Snow cones
- ◆ Free meal
- ◆ Giveaways
  - ◇ Grocery gift cards
  - ◇ Gas gift cards
  - ◇ Bikes, etc
- ◆ Health fair
- ◆ Job fair
- ◆ Free haircuts
- ◆ Prayer tent
- ◆ Grocery distribution
- ◆ Free family portraits
- ◆ Kid fingerprint ID
- ◆ Free clothing and shoes
  - ◇ Visit [soles4souls.org](http://soles4souls.org) for information
- ◆ Back-to-School focus: free backpacks and school supplies
- ◆ Community support and services
- ◆ Car show
- ◆ Free oil change for the elderly
- ◆ Fire truck/water splash zone: The local fire department can come and spray a water hose for the kids
- ◆ Sports tournament: volleyball, baseball, basketball
- ◆ Pet washing/grooming area



## Timeline

This is true for local outreach as well as planning stateside missions trips. To have a successful event, it's imperative to plan well and make sure items are being completed in a timely manner. This will make life easy and everyone happy.

### 18 Months Ahead

- ◆ Initial meeting with your core leadership team: Vision casting / share the plan!
  - ◇ Stateside missions trips
    - Begin regular communication with the contact person
  - ◇ Local outreach
    - Begin regular communication with the pastor

### 12 Months Ahead

- ◆ Individual responsibilities should be delegated to leadership team members.
- ◆ Team members and host pastor should be actively pursuing community connections in order to facilitate the event.
- ◆ Promote opportunity with kids and their families, and begin to get them signed up and raising money.
- ◆ Begin promoting with the local church/ministry.
- ◆ Communicate with your team.

### 10 Months Ahead

- ◆ Team roster should be set.
- ◆ Begin monthly team meetings with the whole team, working on discipleship, team building, and ministry preparations.
- ◆ Communicate with your team.

### 6 Months Ahead

- ◆ Ensure that appropriate insurance has been secured for the event.
- ◆ If traveling, make sure housing and transportation are secured.
- ◆ Support funds should be coming in strong.
- ◆ Communicate with your team.

### 3 Months Ahead

- ◆ Schedule advertising.
- ◆ All funds should be in.
- ◆ Communicate with your team.

## 1 Month Ahead

- ◆ Radio and TV advertising begins.
- ◆ Communicate with your team.

## 2 Weeks Ahead

- ◆ Mailers go out.
- ◆ Flyer distribution begins. Hit targeted areas each week up to event.
- ◆ Communicate with your team.

## 1 Week AFTER

- ◆ Send thank you letters to those who partnered with you.
- ◆ Send thank you letters to those who attended the event.
- ◆ Have a team of people who will do additional follow-up with home visits and phone calls.

## Additional Tips from the Author:

1. Have a set photographer. It can be very distracting having the whole team taking pictures at ministry events. Pictures taken by the official photographer can be easily shared.
2. Have matching colored shirts for every day the team is out together. You can do a different color each day. If you buy online, you can get them for just a few dollars each. They don't have to have anything printed on them. The purpose is the safety of the kids and to help build team spirit.
3. Assign individuals to vehicles, and do not let them change vehicles. Again, this is for safety and to make sure everyone is accounted for.
4. Make sure to include some FUN PLAY activities together, especially if this is a three-to-seven day trip. Remember, they are still kids. They need to work hard and play hard.
5. Be sure to keep the kids active. Too much down time will only cause problems. Time needs to be planned well.
6. Have a private Facebook page where you can post pictures and updates for the team members and their families.



# SAMPLE Missions Team Application

## Student Form

**\*\* Deadline: \_\_\_\_\_ \*\***

- Please complete this form and return with your **non-refundable \$\_\_ application fee. Upon approval, a \$\_\_\_\_\_ Final Payment** is required. **Total cost for trip is \$\_\_\_\_\_.**
- Please type or print clearly.
- I understand that completing this form in no way obligates me to the (Church Name) but merely furnishes useful information to the Missions Team Committee for selection of participants in this unique trip and does not guarantee me admission.

**PLEASE MAIL/BRING COMPLETED APPLICATION TO:**  
**Missions Leader/Church Office**

Name \_\_\_\_\_

Last

First

Middle

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent's e-mail (must have) \_\_\_\_\_

Age \_\_\_\_\_ Grade \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ T-shirt Size: Youth M L XL Adult S M L XL 2XL

Local Church \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Sr. Pastor \_\_\_\_\_

**Please complete the following questions:**

1. When were you saved? \_\_\_\_\_
2. Do you attend church regularly? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Are you filled with the Holy Spirit? Yes \_\_\_\_\_ No \_\_\_\_\_
4. List any special skills or talents you have. \_\_\_\_\_
5. Why are you interested in participating on the Missions Team? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**HEALTH STATEMENT**

**HEALTH HISTORY:** (check all that apply)

1. Asthma \_\_\_\_\_ Ear Infections \_\_\_\_\_ Migraines \_\_\_\_\_ Convulsions \_\_\_\_\_ Diabetes \_\_\_\_\_ Heart Murmur \_\_\_\_\_ Behavior Disorder \_\_\_\_\_

Allergies: Stings \_\_\_\_\_ Hay Fever \_\_\_\_\_ Food \_\_\_\_\_ Penicillin \_\_\_\_\_ Other Drugs \_\_\_\_\_ Other: \_\_\_\_\_

Date of last Tetanus shot: \_\_\_\_\_ Operations or other serious injuries (list conditions and dates): \_\_\_\_\_

3. Medication camper is currently taking (please be specific): \_\_\_\_\_

**IMPORTANT:** ALL PRESCRIPTION DRUGS/OVER THE COUNTER MEDICATIONS **MUST BE** TURNED INTO OUR NURSE. THEY MUST BE BROUGHT IN THE ORIGINAL CONTAINERS (WITH MEDICAL ORDERS AND PHYSICIAN’S NAME INTACT).

4. Any restrictions or limitations while your child is at camp? (please specify) \_\_\_\_\_

5. Has your child had severe emotional problems in the past 12 months? (please specify) \_\_\_\_\_

6. Are there any learning problems that we should know about? (please specify) \_\_\_\_\_

7. Is the camper known to be a carrier of any contagious disease or virus? (please specify) \_\_\_\_\_

---

**PLEASE ATTACH A COPY OF YOUR INSURANCE CARD (FRONT AND BACK).  
YOUR CHILD WILL NOT BE PERMITTED TO PARTICIPATE IN ANY ACTIVITIES UNTIL WE RECEIVE THIS COPY.**

---

**NO EXCEPTIONS. PLEASE CALL Church # FOR QUESTIONS.**

**PLEASE NOTE:** In case of medical treatment, and/or expense, your personal medical coverage will be the primary carrier. The (Church Name) Insurance will be secondary to your personal coverage.

**AUTHORIZATION RELEASE/DISCIPLINARY CLAUSE**

I do hereby state that I have legal custody of this child, a minor, who resides with me. While this minor is a registered participant at Church Name/Missions Trip, I hereby authorize any director, support staff, nurse, dean, lifeguard, or other responsible person of said event to consent to any X- ray, examination, anesthetic, medical or surgical treatment, and hospital care, to be rendered to this minor under the general or special supervision and on the advice of any physician or surgeon licensed to practice In the state of, when such medical or surgical treatment is necessary. I am aware that the administration of non-prescription medicines (Tylenol, anti-acid, etc.) may be necessary. **I willfully consent for my child to receive these if deemed necessary.**

**For the protection of all participants, I understand that I am not to send my child if he/she: 1) has lice or nits; 2) has a temperature of 100.5 or above, or 3) has exhibited any influenza-like illness (ILI) symptoms in the past seven days (fever of 100.5 or higher PLUS cough and/or sore throat).** I also understand that my child will receive a lice check upon arrival and if these symptoms are noted, I will be notified and my child will need to return home. If lice is found, students will not be permitted to participate. There will be no refunds issued to students sent home.

No electronic devices, cellular phones, or fireworks are allowed. No smoking, drinking of alcoholic beverages or profanity is allowed. We reserve the right to inspect the contents of all personal belongings at any time. The confiscation and/or disposal of improper contents is up to the discretion of the leadership team.

In case of dismissal due to voluntary withdrawal or disciplinary actions, there will be no refund of fees. I fully understand that failure to abide by policy may lead to the student being sent home. I understand that telephones are not available. In case of emergency, staff will notify the parent or legal guardian. In case of illness, injury or death in the family, a pro-rated refund may be made for the unused term. The Team Leader must approve all refunds.

**I furthermore give my permission for any and all pictures, audio, videos, or personal testimonies to be used in part or in whole in any and all future publications printed or recorded (audio or video) without prior notification or royalties.**

I HEREBY GRANT PERMISSION FOR MY CHILD TO PARTICIPATE IN THE ACTIVITIES INCLUDED IN THE CHURCHES NAME MISSIONS TRIP AND ACCEPT ANY RISKS INVOLVED IN HIS OR HER PARTICIPATION AS WELL AS PERSONAL FINANCIAL RESPONSIBILITY FOR ANY INJURY OR LOSS SUSTAINED DURING THE ACTIVITIES AND HOLD THE CHURCH NAME HARMLESS FOR SUCH INJURY OR LOSS ARISING DIRECTLY OR INDIRECTLY FROM SAID ACTIVITIES. I certify that this information is true to the best of my knowledge.

---

**Student Signature**

**Date**

---

**Parent/Guardian Signature**

**Date**

# Sample Staff Application

## Missions Team

**\*\* Deadline: \_\_\_\_\_ \*\***

Please complete this form and return with your non-refundable \$ \_\_\_\_\_ application fee. Upon approval, a payment of \$ \_\_\_\_\_ is required. A total cost of \$ \_\_\_\_\_ for the trip!

Do you voluntarily consent to a background check? \_\_\_\_\_  
(Please sign)

I understand that completing this form in no way obligates me to the (Church Name) but merely furnishes useful information to the leadership for selecting personnel and does not guarantee me a staff position.

Name \_\_\_\_\_  
Last First Middle

Social Security # (Needed for background check) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (cell) \_\_\_\_\_ E-mail \_\_\_\_\_

Age \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ T-shirt Size: Adult S M L XL 2XL 3XL

### IN CASE OF EMERGENCY CONTACT:

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

- Please note that in case of medical treatment and/or expense, your personal medical coverage will be the primary carrier.
- Name & phone # of your primary insurance carrier: \_\_\_\_\_

### Please complete the following questions:

When were you saved? \_\_\_\_\_

Do you attend church regularly? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you filled with the Holy Spirit? Yes \_\_\_\_\_ No \_\_\_\_\_

List any special skills or talents you have. \_\_\_\_\_

\_\_\_\_\_

Why are you interested in participating on this Missions Team? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been charged or convicted of child abuse or molestation? If yes, explain on a separate page.

\_\_\_\_\_

Do you have any impairments, physical or mental, which would interfere with your ability to perform as a staff member?

If yes, explain. \_\_\_\_\_

\_\_\_\_\_

Are you known to be a carrier of any contagious disease of virus? \_\_\_\_\_ If yes, explain. \_\_\_\_\_

\_\_\_\_\_

Have you had a physical check-up in the last 12 months? \_\_\_\_\_

State your ideas about the role of a staff member regarding discipline. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How would you handle a discipline problem with a student? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES (Please print clearly)**

Pastor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

Friend \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

Former Employer/Teacher \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

**PLEASE MAIL/BRING COMPLETED APPLICATION TO:**  
**Team Leader or Church**